



City of Westworth Village
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REGULAR CITY COUNCIL MEETING MINUTES

NOVEMBER 11, 2014
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:	Mayor	Tony Yeager
	Council Member	Jill Patton
	Council Member	Nick Encke
	Council Member	Steve Beckman
	Council Member	Mike Coleman
	City Administrator	Roger Unger
	City Secretary	Carol Borges
	Interim Chief/Lieutenant	Glenn Lipperdt
	HC Director of Golf	David Curwen
	HC Superintendent	Sterling Naron
	Code Enforcement	Ryan Studdard
	Librarian	Rhonda Hines
	Admin Asst	Brandy Barrett
	P&Z Commission Chair	Melva Campbell
	WRA Member	Melissa Huffman
	City Attorney	Ashley Dierker

PRE-COUNCIL SESSION CALLED TO ORDER at 6:48pm by Mayor Yeager.

Action items announced individually. Discussion of one agenda item, as follows:

7A: City Administrator Roger Unger presented three possible rate structures (5%, 7%, and 10% increases) with low- and high-end user consumption variables, administration fee, and ancillary expenses. Fort Worth has increased their rates to the City annually but we have not passed that expense on to the citizens, keeping water rates the same for the last 10 years. TRWD has communicated that their rates will likely double within 5 years. Roger suggests increasing the rate annually and estimates it would take three to five years of 5-7% incremental increases to break even.

PRE-COUNCIL CLOSED at 7:05pm by Mayor Yeager.

REGULAR COUNCIL MEETING CALLED TO ORDER at 7:05pm by Mayor Yeager.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

1. Approval of the Agenda

MOTION to approve the Agenda: Jill Patton. **SECOND:** Mike Coleman.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

2. Action Item:

A. Mayor Yeager

Discuss and take action to **appoint a new member to the Westworth Redevelopment Authority (WRA) Board.**

- After posting this agenda, a second place on the WRA Board became vacant. **MOTION to appoint Steve Beckman and Sarah Dearing McCreight to the WRA Board** made by Nick Encke. Ms McCreight has a Bachelor’s Degree in Geophysics and a Master’s Degree in Geology. **SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

Mayor Yeager RECESSED the Council meeting at 7:08pm to conduct the scheduled WRA Meeting.

RECONVENED INTO REGULAR SESSION at 7:35pm.

3. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Mike Coleman. **SECOND:** Steve Beckman

Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

The following consent agenda items were approved.

A. Approval of the Minutes:

- Regular Council Meeting – October 14, 2014

B. Approval of October’s Financial Reports:

- TexPool Report
- A/P Disbursements Report

FUND BALANCES OCTOBER 2014	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$428,490	\$99,887	\$0	\$40,343	\$10,081	\$1,177,365	\$170,566
Monthly Disbursement	\$282,085	\$44,258	\$51,204	\$53,835	\$0	\$3,844	\$157,911
TexPool Balance	\$185,279	\$322,595	\$1,012,380	\$235	\$167,363	\$391,275	N/A
Cash on Hand	\$1,520,697	\$285,117	\$1,489,274	\$4,122	\$520,581	\$1,834,405	\$221,401
CDARS Investment	\$402,228	\$448,743	N/A	N/A	N/A	\$277,295	N/A
CDARS Interest as of 10/31/2014	\$1,071	\$1,178	N/A	N/A	N/A	\$738	N/A

4. Staff Updates:

A. Lieutenant Glenn Lipperdt, Interim Police Chief

- **Police Dept Report:** Priority Calls for Service 436; Self-Initiated Calls 1865; 911 Calls 205; Citations 294; Violations 428; Jail 53, Lakeside 3, Westover Hills 0. State mandates have changed with respect to email limitations between agencies. It's too early to tell if the new Walmart store on Hwy 199 will have an impact on police calls at the Westworth Village store.
- **Swearing in of Officer Brandon Watson:** Brandon has been a dispatcher for the City for five months and has completed the police academy. His move into the officer position will fill the expected vacancy in the dept as Officer Klekar has accepted a conditional offer in another city.

B. Ryan Studdard, Code Enforcement

- **Code Enforcement Report:** 79 code violations; 2 citations. October violations increased due to fallen limbs after the Sept 30th storm. Most residents were in compliance within a short period. The annual alley clean-up program began November 1st; expect increase in warnings.
- **Inspection Report:** 73 inspections performed, 50 by Ryan and 23 by Jerome.

C. David Curwen, Director of Golf of the Hawks Creek Golf Club

- **Golf Club Report:** 3464 rounds played; \$146,571 in revenue. Although weather affected the total number of rounds for the month, the course did not close in October. 67 Preferred Player Members. 2 tournaments: White Settlement ISD and Ladies Suburban League.

D. Rhonda Hines, Librarian

- **Library Report:** 152 new inventory records have been added to the computer system, including new holiday books and materials. Pre-school and student programs are going well.

E. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** Pre-construction meeting for the **Randolph, Watters, and Wells Circle project** was held today; work will begin on January 5th. Anticipated completion is the first week of July. Residential driveway access should not be interrupted for more than 10 days. **Krispy Kreme** has submitted their preliminary site review plan. **David Weekley Homes** is conducting a sound study behind LA Fitness, per Base requirements. **The Westmore Senior Living Center** will hold its Grand Opening on Thursday, 11/13.
- **TAP Grant Update:** Meeting with TxDOT scheduled for tomorrow, 11/12, at the Euless office. Funds are expected to be released in the spring. More information will be available next month.
- **Budget/Disbursements:** Auditors have been on-site since 11/3. Moving the Court records to a paperless system has been extremely beneficial to all with increased staff efficiency and auditor access. We may look at moving both the Water and Accounting depts to paperless in the future.
- **Public Works Report:** Projects are being completed in a timely manner.
- Enclosing the Water Dept window has also improved efficiency by providing lobby sound barrier and increased security. Court window will be changed next.

5. Committee Updates:

- A. **Finance Committee** – Steve Beckman, Chair – Nothing to report at this time. Chairman Beckman will review the auditors' report when complete.

- B. **Library Committee** –Jill Patton, Chair – Chairperson Patton attended a training program with Librarian Hines in October. They are working to improve operation policies and procedures and increase efficiency, as well as working to develop a library grant application.
- C. **Ordinance Committee** –Mike Coleman, Chair – Nothing to report.
- D. **Vision Committee** – Steve Beckman, Chair – Chairman Beckman will be updating Vision reports [for website publication] this week.

6. Public Information

- A. **Communications:** None.
- B. **Announcements:** None.

7. Action Items:

A. Mayor Yeager

Discuss and take action with respect to **proposed water and wastewater rate increase.**

- Mayor Yeager stated the Council will conduct a Public Hearing prior to the December meeting. Council will take action to finalize rates at that time. Rates will be effective January 1st.
- No action taken.

B. Mayor Yeager

Discuss and take action to **approve granting an easement on HCGC property to the U.S. Government and its assignees.**

- Roger Unger has been negotiating this agreement with the Navy to allow the military to clear portions of Hawks Creek property along the fence line of the Base to provide improved security to the Base facility while maintaining the appearance of the course.
- **MOTION** made by Steve Beckman to **approve granting an easement on HCGC property to the U.S. Government and its assignees, with an amendment and inclusion of ‘reverter language’ [where the property would revert back to the City should the Base cease to exist as discussed in the WRA meeting]. SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

- 8. **Executive Session called at 8:12pm with Mayor Yeager, Council Members Patton, Encke, Beckman, and Coleman, as well as City Administrator Roger Unger, and City Attorney Ashley Dierker in attendance.**

Convene into executive session to deliberate the following items, pursuant to Texas Government Code, Chapter 551.074 Personnel Matters: to deliberate the appointment and employment of a public officer with respect to the Police Chief position.

Reconvened into Regular Session at 8:28pm.

9. Action Item:

A. Mayor Yeager

Discuss and take action with respect to the Police Chief position, as discussed in Executive Session.

- No action taken.

10. Citizen Comments:

- Mrs Nancy Tsivis asked about the process of selecting the election staff. City Secretary Carol Borges stated since the City contracts with Tarrant County, the County Elections office selects the staff. This past election was a state and county election. For City elections, if a resident comes to the City Secretary's office to volunteer, she notifies the County and they screen, select, and train the staff. Unfortunately, resident election volunteers that have worked on behalf of the community in the past have since resigned or passed away; we do not have current community volunteers.
- Mrs Nancy Tsivis humorously asked Roger Unger to refer to 'old Westworth' as the 'original Westworth'.
- Mrs Melva Campbell commended the Burton Hill Elementary students that sang patriotic songs in honor of Veterans' Day at today's luncheon.

ADJOURNED at 8:31pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

This, the 9th day of DECEMBER, 2014.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

